

**LADIES LEUKEMIA LEAGUE
RESEARCH GRANT APPLICATION
PARTICIPATION AGREEMENT
Grant Year 2012-2013**

Grant Regulations, Requirements, and Timelines

1. Notification of the awarding of the Ladies Leukemia League grant shall be no later than May 1st, with the award to be presented at the May Meeting of the Ladies Leukemia League.
2. The Ladies Leukemia League shall make grant disbursements directly to the institution (research center, hospital, university, *et cetera*) with which the recipient is presently affiliated, as shown on the application. In the event the recipient should transfer to another institution, **recipient must notify the Ladies Leukemia League prior to the transferring of such funds.**
3. The recipient of the grant shall be awarded fifty percent (50%) of the grant sum at the time of the **May 2012** grant awards announcements. The balance shall be paid when the recipient reaches the midway point of the research project, or 6 months after the initial payment date (**December 2012**), which ever comes first. In either case, the recipient shall submit a brief written report giving the status of the research and requesting the balance of the grant. **The final report is due to LLL no later than May 31, 2013, with a financial report.** If it is anticipated that the research project will require more than a twelve (12) month period (June 1-May 31) for completion, the recipient should so state.
4. The proceeds of all research grants shall be used only for the payment of personnel, equipment, consumables, and other direct expenses. No indirect, general or administrative expenses are to be paid from the proceeds of the research grant. Registration fees and/or travel expenses may not be paid with LLL grant money.
5. If, for any reason, the project is interrupted or suspended, the Ladies Leukemia League must be notified immediately in writing. If the period of interruption exceeds four months, the recipient must apply in writing to Ladies Leukemia League for an extension. The Board of Directors of Ladies Leukemia League will review the request for an extension. The recipient will be notified in writing of the Board's decision. If the extension is denied the unexpended funds shall be returned within 30 days of notification of the denial. All unexpended funds must be returned.
6. If the recipient leaves the Gulf South Region (the states of Louisiana, Mississippi and Texas) before completion of the research project, all unused funds must be returned.
7. Once the research project has been completed, a brief written report shall be submitted to the Ladies Leukemia League. In all cases the report must be submitted within twelve (12) months from the receipt of the research grant, unless an extension has been granted under Paragraph 3 above.
8. At the expiration of the twelve (12) month period (June 1-May 31), a financial accounting shall be submitted to the Ladies Leukemia League for review. A financial

accounting shall be submitted at the end of the twelve (12) month period, even if an extension has been applied for or granted. If an extension is granted, a final financial accounting shall be submitted when the extension expires.

9. If upon completion of the project or expiration of the Ladies Leukemia League grant term, including any extensions, not all funds have been expended, then the remaining balance shall be returned to the Ladies Leukemia League within 90 days.
10. There is a cap of \$35,000 per recipient. Any funding above the \$35,000 must be approved by a majority of the Board of Directors of the Ladies Leukemia League.
11. The Ladies Leukemia League grant account maintained by any grant recipient shall contain **ONLY FUNDS GRANTED BY LADIES LEUKEMIA LEAGUE.**

CERTIFICATION

I hereby certify that I have read and understood the above regulations governing the Ladies Leukemia League Research Grant and, by my signature, agree to abide by the terms of these regulations.

MUST BE SIGNED BY THE PRINCIPAL INVESTIGATOR AND RETURNED WITH THE APPLICATION.

P.I.'s Name (Please print):

Signature_____

Date_____

Address_____

Telephone Number _____ - _____ - _____

E-Mail Address_____